

GENERAL INSTALLATION INSTRUCTIONS FOR ARCHITECTURAL & COMMERCIAL OUTRIGGER FIBERGLASS FLAGPOLES

IMPORTANT

- Please read and understand these instructions before installing your flagpole.
- Because wall grades differ, the installation method and type of wall bolts used are based on the recommendation of the installer.
- It is important to avoid any overhead obstructions. **AVOID ANY LOCATION IN THE VICINITY OF POWER LINES.**
- **DO NOT** allow the pole to lie around a job site. Keep the pole straight and dry during storage. Install it as soon as possible after delivery.
- **DO NOT** allow children to operate a flagpole unattended.
- **DO NOT** climb flagpoles and **DO NOT** lean ladders against flagpoles.

PARTS LIST

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| 1. Flagpole Shaft | d. Aluminum Truck (pulley assembly) |
| 2. Aluminum Wall Bracket | e. Cleat with Screws (2) |
| 3. FLAGPOLE FITTINGS: | f. Decorative Collar (architectural only) |
| a. Gold Ball | g. Tube of Loctite (1) |
| b. Halyard (rope) (1) | h. Epoxy Kit |
| c. Flag Snaps (2) | i. Set Screw, allen wrench |

TOOLS & ACCESSORIES REQUIRED (Items not supplied by manufacturer.)

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| 1. Sponge | 2. Screwdriver |
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BRACKET MOUNTING – Mount the wall bracket according to the installer’s recommendations.

FLAGPOLE AND FITTINGS ASSEMBLY

1. After the bracket has been secured in position against the wall, remove the plastic wrap from the top end of the flagpole shaft. Place the aluminum truck on top of the flagpole and tighten the set screws around the truck to secure it on the pole. Be sure the sheave (pulley) on the truck is on the side opposite the open tab at the butt of the flagpole shaft.
2. Screw the ball into the truck and tighten firmly. The use of Loctite is recommended. Tighten the lock nut securely.
3. Thread the halyard through the pulley in the truck, attach the snaps (see illus.) and secure halyard ends with a square knot. Adjust the spacing between the two snaps to match the flag grommets.
4. Remove the plastic wrap from the bottom end of the shaft. Mix the 2-part epoxy kit provided according to the directions. .) **(WARNING: USE EPOXY KIT WITH EXTREME CAUTION. THE EPOXY MIX HAS A SHORT WORKLIFE. ONCE EPOXY IS APPLIED, INSTALLATION OF SHAFT ONTO WALL BRACKET SHOULD TAKE PLACE IMMEDIATELY.)**

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For Architectural Outriggers

5. Using a tongue depressor spread the epoxy paste around the inside of the butt of the pole. Start spreading from about 12" up inside the butt of the pole and work down to the bottom end.
6. Remove the rest of the plastic wrap. Lift the flagpole shaft and place over the wall bracket tube. Slide the shaft down so the open tab fits flush with the aluminum insert on the wall bracket. Once in this position, the sheave on the truck should point directly down. Screw a set bolt into the front of the pole and tighten snugly.
7. Place decorative collar over the top of the flagpole. Try not to scrape the flagpole surface as you slide it down. Place the collar flush against the wall. Insert the set screw through the hole at the top of the collar and slightly tighten.

For Commercial Outriggers

8. Spread epoxy on the inside of the bracket.
9. Remove the rest of the plastic wrap. Lift the flagpole shaft and slide into the bracket. The truck sheave should point directly down.
10. Screw a set bolt into the front of the pole and tighten snugly.
11. Be sure the halyard can reach the cleat. We DO NOT recommend mounting the cleat to the flagpole. The cleat should be mounted on a wall or sill.

CARING FOR YOUR FIBERGLASS FLAGPOLE

1. Dirt on the pole comes mostly from a dirty halyard. The polyester halyard is machine washable. Replace the halyard often.
2. When the flag is not flying, bring the flag snaps together and wrap them around the cleat to prevent them from hitting the pole.
3. Wipe off dirt marks with soap and water using a sponge. With white poles, stains or old dirt can often be removed with a mild bleach solution. DO NOT use sandpaper or any abrasive material on the surface. The pole can be polished with a non-abrasive cleaning compound recommended for fiberglass surfaces.
4. Proper flag etiquette precludes flying the flag in inclement weather. Furthermore, the flag should not be flown in high winds. It can damage the pole and place unnecessary wear on the flag.